



**Announcement from Anuban Mukdahan School
Regarding the Recruitment of Foreign/Thai Teachers of English Language (Yearly contract)
In order to perform teaching in English and Math subject at Anuban Mukdahan School
Mukdahan Primary Educational Service Area Office**

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Anuban Mukdahan School is now in a job recruiting and hiring process for 2 temporary positions which are an English teacher and a Math teacher (Foreign teachers or Thai teachers) under the Mini English Program section. According to a memorandum announced by Office of the Basic Education Commission: The most urgent ศธ 04289/ ๖ 1294 dated on 20th December 2021 and the other memorandum dated on 24th July 2017 regarding the authorisation in the area of contract teachers, Anuban Mukdahan School, therefore, announcing job vacancies for an English and a Math teaching positions. Details are as follows:-

1. Job Title

Contract teachers in positions of an 'English teacher' and a 'Math teacher' (Foreign or Thai teachers): 2 Positions. Performing work at Anuban Mukdahan School, Mukdahan Sub-District, Mueang District, Mukdahan Province.

1.1 Foreign Teachers (Native speakers) who are from United Kingdom (England, Wales, Ireland, and Scotland), United States of America, Canada, Australia, or New Zealand will be receiving a monthly remuneration of 30,000 - 38,000 Baht as per the school's terms and conditions agreement.

1.2 Foreign Teachers with English proficiency qualified by the Common European Framework of Reference (CEFR)-B2 Level or higher.

1.2.1 Non-Native Speakers or Foreign teachers whose English language is a second language such as South Africa, Netherland, Sweden, Iceland, France, or The Philippines will be receiving a monthly remuneration of 22,000 Baht as per the school's terms and condition

1.2.2 Thai Teachers with English proficiency as stated will be receiving a monthly remuneration of 18,000 Baht.

2. Duties and Responsibilities

2.1 Perform teaching for 4 English skills; Listening, Reading, Speaking, and Writing in English subject.

2.2 Perform teaching for 4 English skills for Primary level students

2.3 Work hours are from 07:00 am – 04:30 pm. Monday – Friday.

2.4 Perform teaching according to the school's schedule at least 16-20 periods/week.

2.5 Perform teaching by being the main teacher, and in cooperate with a Thai co-teacher

2.6 Prepare lesson plans and conduct a note-taking after class and submit to the Head of the department weekly

2.7 Willing to be in charge of the MC duty in seminars or English tutoring for Thai teachers both internal and external sections

2.8 Supervise students for any school's activities related to English such as English Day Camp, or any activities hosted by the school.

2.9 Willing to participate in school's activities

2.10 Ability to be flexible and adjust to changing factors, conditions, or environment. Be friendly and polite to work colleagues

2.11 Perform other duties as assigned by the superior

3. Qualifications

3.1. Teachers according to item no.1.1-1.2

Native English teachers, foreign non-native English teachers, or Thai English teachers with English proficiency comparable to native speakers and have a teaching qualification with proficiency in English equivalent to native speakers.

1. Foreign Teachers (Native speakers) who are from United Kingdom (England, Wales, Ireland, and Scotland), United States of America, Canada, Australia, or New Zealand

2. Non-Native Speakers or Foreign teachers whose English language is a second language such as South Africa, Netherland, Sweden, Iceland, France, The Philippines, or Thai are required to have a Bachelor's degree at a minimum and CEFR test result in B2 Level or higher.

Requirements:

1. Having knowledge in teaching profession according to the knowledge standards prescribed by the Teachers Council of Thailand Board

2. Bachelor's degree in any fields

In the case of having a bachelor's degree in other fields that is not the field of education, he/she must possess one of the following qualifications:

1. TEFL certificate in teaching from a university with not less than 120 hours of study time

2. TKT Module 1, 2, 3 and YL at least Band – 3

3. Trinity TESOL Level & Certificate

4. CEL T-P

5. CELTA

3.2 Thai Teachers with English proficiency qualified by the Common European Framework of Reference (CEFR)-B2 Level or higher.

Requirements:

1. Educational qualifications at least a bachelor's degree in English language field/major

2. Educational qualifications at least a bachelor's degree in any fields with good English language skills. Also, he/she should have the ability to teach English according to the basic education curriculum as well as having experiences in training/development courses related to education/teaching.

4. Date, Time, and Place for the application.

Applicants can contact HR department, Anuban Mukdahan School for the application forms, via <http://www.mdh.go.th> website, Facebook page: ประชาสัมพันธ์อนุบาลมุกดาหาร, or Apply in person at HR Department, Anuban Mukdahan School, Mueang Mukdahan, Mukdahan.

Application period: April 15-24, 2022, 08:30-16:30 hrs. (Including public holidays)

Or submit your applications online to the following email addresses:-

Khun Chayatip Patharanathanan: chanapatjr2529@gmail.com

Khun Pochanee Chaowang: timchaowang@gmail.com

Khun Chawalida Rattanawongsakul: liida2529@gmail.com

Facebook : <https://www.facebook.com/chayatippat>

QR Code:



5. Documents to be submitted on the date of application

5.1 Foreign teachers

1. An application form
2. A copy of educational qualification and an educational transcript with qualifications in the position you are applying for.
3. A copy of a passport
4. 3 of 1 inch of full face photographs in which the applicant is facing the camera directly; wearing formal clothing without hat and sunglasses; taken within the last six months
5. Work experience certificate (if any)
6. A medical certificate from a government hospital (issued less than 1 month from the date of submission of the application) which proves that there is no diseases referred in the announcement of the Office of The Teacher Civil Service and Educational Personnel Commission regarding diseases, B.E. 2549.
7. A copy of a teaching license or a license to practice teaching without a professional license as per the criteria of The Teachers' Council of Thailand (Khurusapha) (if any)
8. CEFR test result for non-native speakers
9. 3 copies/sets of a portfolio
10. Name change certificate or any other certificates (if any)

**There should be the original documents for each set of the copies (the documents must be signed as a certified true copy.)

5.2 Thai Teachers

1. An application form
2. A copy of educational qualification and an educational transcript with qualifications in the position you are applying for.
3. A copy of ID card and a copy of House Registration
4. CEFR test result or other evidences showing results of English language proficiency from a trusted institution
5. 3 of 1 inch of full face photographs in which the applicant is facing the camera directly; wearing formal clothing without hat and sunglasses; taken within the last six months
6. A medical certificate from a government hospital (issued less than 1 month from the date of submission of the application) which proves that there is no diseases referred in the announcement of the Office of The Teacher Civil Service and Educational Personnel Commission regarding diseases, B.E. 2549.
7. A copy of a teaching license or a license to practice teaching without a professional license as per the criteria of The Teachers' Council of Thailand (Khurusapha) (if any)
8. 3 copies/sets of a portfolio
9. Name change certificate or any other certificates (if any)

**There should be the original documents for each set of the copies (the documents must be signed as a certified true copy.)

6. Announcement of the eligible applicants

Announcement of the list of the eligible candidates for the selection process will be on April 26, 2022 at Anuban Mukdahan School, Mueang Mukdahan District, Mukdahan Province or on <http://www.mdh.go.th>, Facebook: ประชาสัมพันธ์นุบาลมุกดาหาร

7. Recruitment process, Date, Time and Place

Portfolio Assessment and interview on April 27, 2022 at 09:00 onwards at Anuban Mukdahan School.

8. Judging Criteria

Full score of 100 points.

- Teaching performance (role-play teaching) and evaluating a portfolio: 50 points
- Interview: 50 points

9. Announcement of the list of qualified candidates and a waiting list

9.1 Qualified candidates must have a score of not less than 60%.

9.2 The list of selected candidates will be announced only for those who have passed the specified criteria. Scores will be sorted from the highest scores to the lowest. In the event that the selected candidates have equal scores, the person who received the exam identification number will be the one who is in the better order.

10. Announcement of the list of selected candidates

Anuban Mukdahan School will announce the list of selected candidates within April 29, 2022, at Anuban Mukdahan School, Mueang Mukdahan District, Mukdahan province or at <http://www.mdh.go.th>, or Facebook: ประชาสัมพันธ์ธนบาลมุกดาหาร. If the selected candidate fails to show up on the stated date of joining, it will be considered as a waiver clause. (The school will list the selected candidates for not more than 2 years.)

11. Cancellation of the selected candidates on a wait-list. The wait-list status of the selected candidates will be voided if any of the following list occurs:-

11.1 The candidate does not report himself/ no show.

11.2 The candidate refuses to accept the offer of a position.

11.3 The candidate fails to report him/herself in order to sign an employment contract on the specified date and time.

11.4 The candidate is unable to perform duties according to the specified date and time.

12. Summoning of a selected candidate and an employment contract providing

12.1 The call for a selected candidate to enter into an employment contract will be according to the wait-list of the selected candidates of Anuban Mukdahan School. Therefore, it is the candidates' responsibility to be aware of the announcement of the listing. For the next call for a vacant position, there will be a letter sending to home address or a phone call to the numbers as specified on application forms.

On the date of the employment, an employee must not be obligated to be an employee of any other authorities. A candidate who fails to report and enter into an employment contract within the specified time will be deemed to have waived the right to accept a job offer, and will not be able to claim rights afterwards.

12.2 Anuban Mukdahan School will be hiring for the amount of the positions specified in the announcement only. The candidates who have been selected as the 1st and the 2nd shall report him/herself and sign employment contracts at the HR department, Anuban Mukdahan School on May 1, 2022 at 9:00 a.m.

12.3 In case of any candidates are found, before or after the selection process, as an unqualified as specified in the announcement, or the documents submitted for the application are false documents, the candidates will be considered as disqualified and their employment contracts will be terminated without any conditions.

However, the employment contract of the aforementioned positions is considered to be a temporary employment contract. There is no obligation that will lead to changing or to promoting

However, the employment contract of the aforementioned positions is considered to be a temporary employment contract. There is no obligation that will lead to changing or to promoting the status to other positions. The results of the selection of the committee are final. The applicants or any other parties cannot be able to object in any ways.

Sincerely yours,

This letter has been announced on 12th April 2022



(Mr. Suppasit Intravisad)
The Director of Anuban Mukdahan School

**The Recruitment Process Timeline for Contract Teachers
Foreign/Thai Teachers of English Language (Yearly contract)
In order to perform teaching in English and Math subject
Anuban Mukdahan School
As announced on 12th April 2022**

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12th April 2022	Announcement of the positions
15th - 24th April 2022	Application period (Everyday 08:30-16:30hrs. (Including public holidays)
26th April 2022	Announcement of the eligible applicants
27th April 2022	Teaching performance (role-play teaching), evaluating a portfolio and Interview
29th April 2022	Announcement of the selected candidates for the positions
1st May 2022	Employment Commencement Date